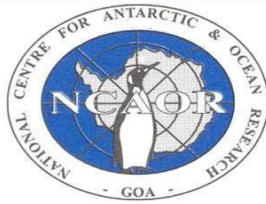


राष्ट्रीय अंटार्कटिक एवं
समुद्री अनुसंधान केन्द्र
पृथ्वी विज्ञान मंत्रालय
भारत सरकार)
हेड लैंड सडा, वास्को डा गामा
गोवा- ४०३ ८०४ भारत



**NATIONAL CENTRE FOR
ANTARCTIC & OCEAN RESEARCH**

Ministry of Earth Sciences
Government of India)
Headland Sada, Vasco da Gama
Goa - 403 804 - INDIA

Telefax NO.: +91 832 2525573
Email:warlu62@ncaor.gov.in

PROCUREMENT SECTION

INDIGENOUS ENQUIRY

M/s.

Ref. No.: **SOCP-023**

Date: **06.12.2016**

Due Date: **03.01.2017**

Dear Sir,

You are requested to send your offer for the following items as per the terms and conditions mentioned below and in Annexure I.

SL. NO.	DESCRIPTION	Qty
1	Flat Screw Driver (MINUS, -) <ul style="list-style-type: none"> It should be Made of High Grade Steel. It should be Magnetic. Handle of Transparent Green Cellulose Acetate plastic which is non flammable and unaffected by oil, grease, water, Etc., One Year Guarantee Should be given on all. Quality Certificate should also be provided. 	
	<ul style="list-style-type: none"> Tip Size - 0.6×0.4mm, Body Length of 110mm, Weight of 10gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 1.6×0.4mm, Body Length of 135mm, Weight of 12gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 3.5×0.5mm, Body Length of 140mm, Weight of 16gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 5.0×0.6mm, Body Length of 155mm, Weight of 35gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 6.0×0.8mm, Body Length of 211mm, Weight of 62gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 10.0×1.2mm, Body Length of 248mm, Weight of 120gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 13.0×1.9mm, Body Length of 577mm, Weight of 395gms, Metal part should be stainless steel. 	2
2	Philip Screw Driver <ul style="list-style-type: none"> It should be Made of High Grade Steel. It should be Magnetic. Handle of Transparent Cellulose Acetate plastic which is non flammable and unaffected by oil, grease, water, Etc., One Year Guarantee Should be given on all. Quality Certificate should also be provided. 	2
	<ul style="list-style-type: none"> Tip Size - 0, Body Length of 225mm, Weight of 25gms, Metal part should be stainless steel. 	
	<ul style="list-style-type: none"> Tip Size - 1, Body Length of 285mm, Weight of 65gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> Tip Size - 2, Body Length of 398mm, Weight of 140gms, Metal part should be stainless steel. 	2

	<ul style="list-style-type: none"> • Tip Size - 3, Body Length of 405mm, Weight of 215gms, Metal part should be stainless steel. 	2
	<ul style="list-style-type: none"> • Tip Size - 4, Body Length of 327mm, Weight of 250gms, Metal part should be stainless steel. 	2
3.	<p>Plastic Tool kit box with handle -</p> <ul style="list-style-type: none"> • It should be made High Quality Plastic. • It should have a Organizer for storing all general purpose tools. • Locking system should be of latch type for Firm Locking, specially designed for higher load capacity. • Inside Tray should be provided for storing special tools. • It should have organizer section on the top to store fasteners and small objects. • Size : 22"×13"×11" Inches. • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2
4.	<p>Socket Set 1/4" Square Drive with sockets and accessories, All Metal Part Should be Stainless Steel. (17 Sockets + 6 Accessories) Sockets - 4, 4.5, 5, 5.5, 6, 7, 8, 10, 11, 12, 13, 14. Adapter - Hex 1/4 × S.Q, 1/4. Adapter - Torx - T20, T25, T30, T40. Accessories - A733 - T- Handle, A743 - EXTN. BAR, A753 - EXTN. BAR, A773 - UNIVERSAL JOINT, A703 - NUT SPINNER FLEXIBLE, A715 - RATCHET HANDLE.</p> <ul style="list-style-type: none"> • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2 set
5.	<p>Socket Set 3/8" Square Drive with Sockets and accessories, All Metal Part Should be Stainless Steel. (14 Sockets + 6 Accessories) Sockets - 6, 7, 8, 9, 10, 11, 12, 13, 14, 17, 19, 21, 22. Accessories - B733 - T -HANDLE, B743 - EXTN. BAR, B753 - EXTN. BAR, B773 - UNIVERSAL JOINT, B703 - NUT SPINNER FLEXIBLE, B715 - RATCHET HANDLE.</p> <ul style="list-style-type: none"> • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2 set
6.	<p>Claw Hammer with</p> <ul style="list-style-type: none"> • It should be Partially Hardened up to 55 - 58 HRC on striking surfaces needed as functional requirements for all types of hammers. • It should be of Drop Forged High Grade Carbon Steel Phosphated and painted to provide anti rusting properties. • Handle should be made from High Quality Axle wood fixed firmly hammer head, which does not come out even after long rough use. • Body length - 310mm • Weight - 620 gms • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2
7.	<p>Ball Pein Hammer</p> <ul style="list-style-type: none"> • It should be Partially Hardened up to 55 - 58 HRC on striking surfaces needed as functional requirements for all types of hammers. • It should be of Drop Forged High Grade Carbon Steel Phosphated and painted to provide anti rusting properties. • Handle should be made from High Quality Axle wood fixed firmly hammer head, which does not come out even after long rough use. • With Head Drop Forged made from High grade steel. • Head Differently Heated treated to ensure safe use. • Body length - 300mm • Weight - 325 gms • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2
8.	<p>Combination Plier</p> <ul style="list-style-type: none"> • It should be made from high grade steel, forged, and differentially 	2

	<p>heat treated to give best performance.</p> <ul style="list-style-type: none"> • It should fully insulated with plastic material sleeves ensures safe electrical working. • It must have excellent wire cutting ability for soft and hard wires. • Its Head should be fully polished or Black Phosphated and Bright polish head. • Handle should be of Non - Toxic hardened plastic to have firm grip. • The body size of the plier should be of 210mm. • It should weigh within 325 grams. • One Year Guarantee should be given. • Quality Certificate should also be provided. 	
9.	<p>Side Cutting Plier</p> <ul style="list-style-type: none"> • It has to be diagonal cutting edges, precision matched to optimum angle ensure long life for cutting hard and soft wires. • Cutting edges should be sharp and precision machined to appropriate angle to cut thick and thin wires neatly with ease. • The body size of the plier should be of 165mm. • Handle should be of Non - Toxic hardened plastic to have firm grip. • It should weigh within 165 grams. • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2
10.	<p>Long Nose Plier</p> <ul style="list-style-type: none"> • Featured accurately machined and heat treated jaws. • It should hold very thin wires and cuts fine wires with ease. • The body size of the plier should be of 170mm. • Handle should be of Non - Toxic hardened plastic to have firm grip. • It should weigh within 135 grams. • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2
11.	<p>Cable Cutter</p> <ul style="list-style-type: none"> • It should be made of stainless steel. • It should have polythene grip. • Drop forged from high quality carbon steel. • Scientifically heat treated to give tough body. • Cutting edge are sharp and precision machined to appropriate angle to cut cable with ease. • It should have Spare blade cutter. • It should be of rust prevention. • Body length should be of 160mm. • Weight in Grams should be 150 grams. • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2
12.	<p>Bolt cutter</p> <ul style="list-style-type: none"> • It should be made up of high grade steel. • The jaws should be well forged and accurately machined. • It should be heat treated for easy and click cutting of cutting wires, round steel bars, hard drawn steel wires and standard wires. • Handles are provided with sleeves to hold & operate smoothly with minimum efforts. • Jaws should be replaceable. • Body length should be of 350mm. • Weight in grams should be of 980 grams. • It should have a rubber grip. • It should be non-corrosive • One Year Guarantee should be given. • Quality Certificate should also be provided. 	2

Your offer should contain the following information:

1. Validity period
2. Quantity / Trade discounts, if any.
3. Delivery Schedule.
4. Terms of Price.
5. Mode of Dispatch.
6. Taxes/VAT applicable with Full Rate/Percentage ('C' / 'D' form not available).
7. Indicate if Excise Duty included or extra and Rate/Not Applicable.
8. Specify Brand/Make Model of the item.
9. Warranty/Guarantee.

Yours faithfully,

Sd/-

Executive (Procurement)

For and on behalf of Director, NCAOR

PURCHASE ENQUIRY – GENERAL TERMS AND CONDITIONS

1. This quotation and any order resulting from this Enquiry shall be governed by Terms and Conditions mentioned in this enquiry.
2. Where counter terms and conditions of business have been offered by this supplier, we shall not be deemed to be governed by these unless our specific written/ acceptance there of has been given.
3. No conditions and terms notice of which has not been given by the Supplier while submitting quotation will be considered by us if put forward in subsequent correspondence.
4. **Quotation:** Quotation should be submitted in a sealed envelope super scribed with Enquiry Number and Due Date and the same must reach our office on or before the Due Date. Quotations should preferably be typed and without any corrections and over writings.
5. **Specifications:** Materials should be offered strictly conforming to our specification. The deviation in specification if any should be clearly indicated by the supplier in his quotation. The supplier should also indicate make/type No. of the materials offered. Vague terms such as Best Indian, Best Indigenous. Imported Make should not be used.
6. The rate quoted against each should be in units stated in the Enquiry. Where quotations are in terms of units other than those specified, relationship between the two sets of units must be furnished.
7. **Samples:** Samples where asked for shall be submitted, free of all charges and should reach us before the Due Date of the Enquiry. Sample must be carefully packed and labeled clearly with enquiry No. & due date. We shall not be responsible in any way for the loss or damage of samples due to any reasons whatsoever. In the event of the non-acceptance of offer, supplier will have to remove the samples at his own expenses.
8. **Terms of prices:** Quotation should be submitted on F.O.R. Vasco or F.O.R. Destination price including transit Insurance. Preference will be given to such quotations. For quotations Ex-Works, Ex-godown/F.O.R. Dispatching Station, the approximate packing, forwarding & freight should be indicated by the supplier. Quotations from Local Suppliers should be delivered at our stores.
9. **Validity:** The quotation should remain valid for a minimum period of 90 days from the Due Date of the Enquiry.
10. **Sales Tax: NCAOR is not entitled to issued Form C or D.** No Sales Tax or any other tax shall be payable by us unless payment of the same is specifically mentioned by the suppliers in their quotation and same is legally leviable.
11. **NCAOR is exempted from payment of Excise duty / Custom duty as per Government notification hence the rate should be split into Basic Cost and Excise Duty, if any.**
12. **Duties / Taxes:** Approximate percentage to be charged should be clearly mentioned in the quotation.
13. **Insurance:** The supplier will be responsible for and should cover the insurance for all transit risks if the terms of prices are F.O.R. Vasco or F.O.R. Destination unless otherwise stated specifically by the supplier in his quotation.
14. **Delivery:** Preference will be given to Ex-Stock offers Suppliers submitting quotation on forward delivery basis must indicate earliest firm delivery date by which the materials will be dispatched by them from the date of receipt of order. Offer such as "Ex-stock Subject to prior Sale" or "Delivery at the earliest" may not be entertained.
15. **Inspection:** Material on its arrival at our site will be inspected by our Inspection Department and their decision in the matter will be considered final and binding on the Supplier.
16. **Payment:** Payment for accepted quantity will be made as agreed to while placing order. Discount, Rebate, if any, for early Payment should be clearly stated.
17. Director NCAOR reserves the right to reject any or all the offers received or to accept any offer wholly or in a part of order of a lesser quantity without assigning any reason. The tenders shall be bounded to execute such an order.
18. In case the supplier does not deliver the goods according to the delivery schedule, he will be liable to pay 0.5% of the value of the goods not delivered according to schedule, as liquidated damages for delay of week or party thereof subject to maximum 5% of the value of goods not delivered, without prejudice to the right of NCAOR
19. In case an order placed by the NCAOR based on the quotation submitted by the supplier is not executed by him, the NCAOR may buy the ordered goods from elsewhere and recover, the additional amount if may have to spend in procuring the stores plus 10% to cover the incidental expenses.
20. All disputes arising in connection with executing the purchase order will be subject to the Jurisdiction of the Courts in Goa only.

Sd/-
Executive Procurement
For and on behalf of Director, NCAOR